



**The British Clematis Society**

**STANDING ORDER MANDATE**

To Members Bank .....  
Branch name and address .....  
.....  
.....

Please tick relevant box  New instruction  
 Please amend previous standing order

**Account to be debited**

Members Bank sort code .....  
Members account number .....  
Account name .....

**Beneficiary Details**

Bank CAF Bank Ltd  
Branch details West Malling ,Kent  
Sort code 40-52-40  
Account number 00013292  
Beneficiary Name The British Clematis Society

Reference  
(use members membership number)

**Payment Details**

Amount of first payment £..... Date of first payment .....  
Amount of usual payment £.....  
Amount of usual payment in words .....  
To be paid annually Date of usual payment 10th January

Please continue payments until further notice

Members signature(s) ..... Date .....  
Members contact telephone number .....

**ALL LINES MUST BE COMPLETED IN ORDER FOR THE STANDING ORDER TO BE PROCESSED**

On completion please send to the Treasurer NOT your bank. The BCS will forward it to your bank once the details have been checked.

**Please note**

- a. Payment by standing order only applies to subscriptions for the calendar year Jan to Dec i.e.not April to March etc . If your membership year is different to this, please adjust your FIRST payment to bring your 12 mths membership in line with the calendar year .
- b. As the responsibility for changing a standing order rests with the payee, when membership fees increase, you will be notified by letter and asked to amend your standing order accordingly. If you fail to do so, when your membership subscription is paid, and it then comes to the attention of the Charity we will again notify you of the oversight and the request the difference between the old fee and new fee be settled by cheque. If no action is taken, we will assume you wish to continue your membership for six months only. Any further payments will be treated as a donation and recognised as such.